

CALIFORNIA STATE LANDS COMMISSION

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Established in 1938

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January 7, 2019

File Ref: W9777.234

Dear Shipping Agents and Interested Parties:

Please provide the following information about vessel reporting and ballast water and biofouling management requirements to your client vessels arriving at California ports.

REPORTING REQUIREMENTS

Ballast Water Management Report

All vessels¹ that arrive at California ports must submit the [Ballast Water Management Report](#) 24 hours prior to arrival at each port call in California. If a vessel's voyage is less than 24 hours, then the report shall be submitted upon departure from the last port of call prior to arrival.

On January 1, 2019, the current Ballast Water Management Report form expired. Vessel owners/operators should continue to use the existing form (exp. date: 31-Dec-2018) until such time as the U.S. Coast Guard provides notice of a new form. Updates regarding the reporting form will be made available on the Coast Guard's Maritime Commons public information portal, <http://mariners.coastguard.dodlive.mil/>.

Annual Vessel Reporting Form

All vessels that arrive at California ports must submit the [Marine Invasive Species Program Annual Vessel Reporting Form](#) once annually at least 24 hours in advance of the first arrival of each calendar year. The submission requirement starts anew on January 1, 2019.

To ensure compliance with reporting requirements under the Marine Invasive Species Act (Public Resources Code section 71200 et seq.), please:

- Supply vessel masters, owners, operators, or persons in charge with required reporting forms.
- Inform vessel masters, owners, operators, or persons in charge of the submission requirements and encourage timely submission of all required forms.

¹ "Vessel" means a vessel of 300 gross registered tons or more. (See Cal. Pub. Res. Code, § 71200, subd. (q).)

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- The preferred method of report and form submission to the Commission is through the online portal (<https://misp.io>) due to its user-friendly features including instant error checks, access to reporting history, and drop-down lists.
- Remind clients that failure to comply with form submission requirements may result in an administrative civil penalty applicable to the master, owner, operator, agent, or person in charge of a vessel.

Please send all completed reports to:

Online: <https://misp.io>

Email: bwform@slc.ca.gov

FAX: 562-499-6444

Please review the attached "[Reporting and Recordkeeping Information Sheet](#)" for additional information.

BALLAST WATER MANAGEMENT REQUIREMENTS

Vessels should continue to comply with existing ballast water management requirements. See the attached "[Biofouling and Ballast Water Management Information Sheet](#)" for more information.

Please remind your client vessels that islands, including rock outcroppings, are considered land, and should be taken into consideration when calculating ballast water exchange locations. See the attached "[Pacific Coast Region Maps](#)" for identification of islands and rock outcropping off the coast of Baja California where ballast water management violations frequently occur.

BIOFOULING MANAGEMENT REQUIREMENTS

Vessels are subject to California's biofouling management requirements as follows:

- New Vessels: Upon delivery on or after January 1, 2018
- Existing Vessels: Upon completion of the first regularly scheduled out-of-water maintenance on or after January 1, 2018

Biofouling management requirements include (see attached information sheets for details):

- Biofouling Management Plan
- Biofouling Record Book
- Biofouling management of wetted surfaces and niche areas
- Requirements for vessels with extended residency periods

For a complete copy of the biofouling management regulations (title 2, Cal. Code of Regulations section 2298.1 et seq.), go to:

<http://www.slc.ca.gov/Laws-Regs/Regulations.html>

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For more information about the California State Lands Commission's regulations or for copies of required reporting forms, please visit the Marine Invasive Species Program website: <http://www.slc.ca.gov/Programs/MISP.html>.

Thank you for your attention to this matter. Please contact me with any questions at nicole.dobroski@slc.ca.gov or (916) 574-0742.

Sincerely,



Nicole Dobroski

Assistant Chief

Marine Environmental Protection Division

Attachments:

- 1) [Biofouling and Ballast Water Management Information Sheet](#)
- 2) [Reporting and Recordkeeping Information Sheet](#)
- 3) [Annual Vessel Reporting Form](#)
- 4) [Ballast Water Management Report](#)
- 5) [Pacific Coast Region Maps](#)