

MINUTE ITEM

33. REPRODUCTION SERVICES FOR THE 1964-65 FISCAL YEAR - W.O. 5127, P & C.

After consideration of Calendar Item 3 attached, and upon motion duly made and carried, the following resolution was adopted:

THE EXECUTIVE OFFICER IS AUTHORIZED TO ENTER INTO AND EXECUTE AN AGREEMENT FOR REPRODUCTION SERVICES FOR THE 1964-65 FISCAL YEAR WITH THE METROPOLITAN BLUEPRINT COMPANY OF LOS ANGELES, CALIFORNIA, AT A COST NOT TO EXCEED \$7500. SAID COST IS TO BE A CHARGE AGAINST THE APPROPRIATION FOR SUPPORT, STATE LANDS DIVISION, 1964-65 FISCAL YEAR.

Attachment

Calendar Item 3 (1 page)

CALENDAR ITEM

3.

REPRODUCTION SERVICES FOR THE 1964-65 FISCAL YEAR - W.O. 5127.

The State Lands Division contracts annually, on a fiscal-year basis, for its photo-reproduction services. An estimate based on the 1963-64 year's purchases of these services indicates that the Division will require reproduction service for the 1964-65 fiscal year at a cost not in excess of \$7,500. Contract services in excess of \$2000 require Commission approval.

Bids for this work were solicited from Read & Company, The Rapid Blue Print Company, and Metropolitan Blueprint Company, Inc., all located in Los Angeles, California. Only one bid was received, that of Metropolitan Blueprint Company, Inc., as of bid due date May 1, 1964. Rates quoted by Metropolitan were identical to those furnished for the 1963-64 fiscal year. An analysis of bids received for the 1963-64 fiscal year indicated that prices quoted by Metropolitan Blueprint Company, Inc., for types of services to be purchased were considerably below those in other bids submitted at that time.

IT IS RECOMMENDED THAT THE EXECUTIVE OFFICER BE AUTHORIZED TO ENTER INTO AND EXECUTE AN AGREEMENT FOR REPRODUCTION SERVICES FOR THE 1964-65 FISCAL YEAR WITH THE METROPOLITAN BLUEPRINT COMPANY OF LOS ANGELES, CALIFORNIA, AT A COST NOT TO EXCEED \$7500. SAID COST IS TO BE A CHARGE AGAINST THE APPROPRIATION FOR SUPPORT, STATE LANDS DIVISION, 1964-65 FISCAL YEAR.