

MINUTE ITEM

34. REPRODUCTION SERVICES FOR THE 1961-62 FISCAL YEAR - W.O. 4012, P&C.

After consideration of Calendar Item 1 attached, and upon motion duly made and unanimously carried, the following resolution was adopted:

THE EXECUTIVE OFFICER IS AUTHORIZED TO ENTER INTO AND EXECUTE AN AGREEMENT FOR REPRDUCTION SERVICES FOR THE 1961-62 FISCAL YEAR WITH THE ALLIED BLUE PRINT & SUPPLY COMPANY OF LOS ANGELES, CALIFORNIA, AT A COST NOT TO EXCEED \$7,500, SAID COST TO BE A CHARGE AGAINST THE APPROPRIATION FOR SUPPORT, STATE LANDS DIVISION, 1961-62 FISCAL YEAR.

Attachment

Calendar Item 1 (1 page)

CALENDAR ITEM

1.

REPRODUCTION SERVICES FOR THE 1961-62 FISCAL YEAR - W.O. 4012.

The State Lands Division contracts annually, on a fiscal year basis, for its photo-reproduction services. An estimate based on the 1960-61 year's purchases of these services indicates that the Division will require reproduction services for the 1961-62 Fiscal Year to cost not in excess of \$7, 500. Contract services in excess of \$2,000 require Commission approval.

Bids for this work were solicited and have been received from various qualified vendors in the Los Angeles area. Evaluation of these bids indicates that the Allied Blue Print & Supply Company of Los Angeles, California, is the low bidder.

IT IS RECOMMENDED THAT THE EXECUTIVE OFFICER BE AUTHORIZED TO ENTER INTO AND EXECUTE AN AGREEMENT FOR REPRODUCTION SERVICES FOR THE 1961-62 FISCAL YEAR WITH THE ALLIED BLUE PRINT & SUPPLY COMPANY OF LOS ANGELES, CALIFORNIA, AT A COST NOT TO EXCEED \$7,500, SAID COST TO BE A CHARGE AGAINST THE APPROPRIATION FOR SUPPORT, STATE LANDS DIVISION, 1961-62 FISCAL YEAR.