

CALIFORNIA STATE LANDS COMMISSION

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Established in 1938

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File Ref: W9777.290

W9777.291

December 31, 2014

Dear Shipping Agents and Interested Parties:

Your assistance in providing notice and information about the following reporting requirements to vessels entering California is appreciated. This letter addresses the following forms:

- 1) **Ballast Water Treatment Technology Annual Reporting Form;**
- 2) **Ballast Water Treatment Supplemental Reporting Form; and**
- 3) **Hull Husbandry Reporting Form.**

To ensure compliance with reporting requirements under the Marine Invasive Species Act (Public Resources Code section 71200 et seq.), please:

- Supply the Ballast Water Treatment Technology Annual Reporting Form, Ballast Water Treatment Supplemental Reporting Form and the Hull Husbandry Reporting Form (see below) to all vessel masters, owners, operators, or persons in charge;
- Inform vessel masters, owners, operators, or persons in charge of the submission requirements;
- Encourage submission of annual forms while a vessel is in California; and
- Remind clients that failure to comply with the form submission requirements may result in an administrative civil penalty. Penalties may be applied to the master, owner, operator, agent, or person in charge of the vessel in an amount not to exceed \$27,500 per violation, with each day of a continuing violation constituting a separate violation.

Ballast Water Treatment Technology Annual Reporting Form

Beginning **January 1, 2015**, a vessel is required to submit this form once per calendar year to the Commission in written or electronic format if the vessel:

- Has a ballast water treatment system installed on board, **and**
- Has or will discharge treated ballast water in California.

Ballast Water Treatment Supplemental Reporting Form

Any vessel that discharges treated ballast water in California must submit this form in written or electronic format upon departure from a California port or place.

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Hull Husbandry Reporting Form

Beginning **January 1, 2015**, vessels that visit a California port or place are required to submit this form in written or electronic format to the Commission.

Please send all completed forms to:

California State Lands Commission
Marine Facilities Division
200 OceanGate, Suite 900
Long Beach, CA 90802
FAX: 562-499-6444
Email: bwform@slc.ca.gov

For more information about the Commission's regulations or for copies of the forms, please visit the Marine Invasive Species Program website:

http://www.slc.ca.gov/Spec_Pub/MFD/Ballast_Water/Ballast_Water_Default.html.

Thank you for your attention to this matter. Please contact me with any questions at nicole.dobroski@slc.ca.gov or (916) 574-0742.

Sincerely,



Nicole Dobroski
Environmental Program Manager
Marine Invasive Species Program