

CALIFORNIA STATE LANDS COMMISSION

100 Howe Avenue, Suite 100-South
Sacramento, CA 95825-8202



Established in 1938

JENNIFER LUCCHESI, *Executive Officer*
(916) 574-1800 Fax (916) 574-1810
California Relay Service TDD Phone 1-800-735-2929
from Voice Phone 1-800-735-2922

Contact Phone: (916) 574-0742
Contact Fax: (916) 574-1950

File Ref: W9777.290
W9777.291
W9777.234

December 30, 2016

Dear Shipping Agents and Interested Parties:

Your assistance in providing notice and information about the following items to vessels arriving at California ports is appreciated. This letter addresses:

- 1) **Ballast Water Treatment Technology Annual Reporting Form**
- 2) **Ballast Water Treatment Supplemental Reporting Form**
- 3) **Hull Husbandry Reporting Form**
- 4) **Ballast Water Management Report requirements**

To ensure compliance with reporting requirements under the Marine Invasive Species Act (Public Resources Code section 71200 et seq.), please:

- Supply the Ballast Water Treatment Technology Annual Reporting Form, Ballast Water Treatment Supplemental Reporting Form and the Hull Husbandry Reporting Form (attached) to all vessel masters, owners, operators, or persons in charge;
- Inform vessel masters, owners, operators, or persons in charge of the submission requirements;
- Encourage submission of annual forms while a vessel is in California; and
- Remind clients that failure to comply with the form submission requirements may result in an administrative civil penalty. Penalties may be applied to the master, owner, operator, agent, or person in charge of the vessel.

Ballast Water Treatment Technology Annual Reporting Form (Attachment A)

This form must be submitted once per calendar year to the Commission in written or electronic format if a vessel:

- Has a ballast water treatment system installed on board; and
- Has or will discharge treated ballast water in California.

Ballast Water Treatment Supplemental Reporting Form (Attachment B)

Any vessel that discharges treated ballast water in California must submit this form in written or electronic format upon departure from a California port or place **in addition to** the Ballast Water Management Report.

Hull Husbandry Reporting Form (Attachment C)

Vessels that visit a California port are required to submit this form once per calendar year in written or electronic format to the Commission.

Change to the Ballast Water Management Report

In 2016, the United States Coast Guard (USCG) revised the form used to report ballast water management information. The old *Ballast Water Reporting Form* was replaced by the new *Ballast Water Management Report*. All vessels that arrive at California ports must submit the *Ballast Water Management Report* 24 hours prior to arrival at each port call in California. If a vessel's voyage is less than 24 hours, then the report shall be submitted upon departure from the last port of call prior to arrival.

Please send all completed reports to:

Email: bwform@slc.ca.gov

FAX: 562-499-6444

For more information about the Commission's regulations or for copies of the forms, please visit the Marine Invasive Species Program website:

<http://www.slc.ca.gov/Programs/MISP.html>.

Thank you for your attention to this matter. Please contact me with any questions at nicole.dobroski@slc.ca.gov or (916) 574-0742.

Sincerely,



Nicole Dobroski
Environmental Program Manager
Marine Invasive Species Program